

9/16/21 Pine Creek HOA Board Meeting Agenda

Attendees: Kelsea Bernasek, Pat Pierce, Michelle Hughes, Kurt Jensen, Sara Thompson, Kateri Chamberlain

Absent: Annette Ellis, John McMenamin

Action items highlighted in yellow

1. Clarifying dates

- SID formed in 2001 (or 2002?)
- First covenants signed in 2004
- We have paperwork stating HOA formed April 23, 2013, but original filing was Oct. 19, 2004. April 6, 2017 agent resigned (Matt B.)
- First meeting Oct 23, 2012 (no dues assessed at that time). Started collecting dues in 2013.
- Our HOA is noted as inactive according to the state. Need to re-file with state.

2. Set date for annual meeting

- Shoot for 7 pm Nov 15 – Kelsea will call school to check availability for gym. Backup date is Nov 8.
- Will advertise via social media, neighborhood signs, Wix email

3. Management company – still waiting for letter to go out

4. Voting mechanism(s)

- Paper, electronic, both? Prefer electronic but will have both – will be easier to compare against dues payments. Michelle will look into this.

5. Board response to concerning homeowner emails

- Michelle is drafting a response.

6. Covenant revisions:

- Need to find our previous proposals for fine structure

7. Action items to be completed by each member prior to next meeting:

- Order reusable generic signs for event notifications – Michelle will order 12
- Develop standard forms for HOA approval submissions – Kurt
- Pat will bring a quote for landscaping charges for one year
- Focus: (1) get date for school, (2) advertise on social media (3) prep for meeting presentation